

HTA Board meeting 7 March 2024

Agenda item 6.1:	Board Forward Plan
Purpose: for information or decision?	Information
Decision making to date?	The draft Forward Plan was discussed by the Senior Management Team at its meeting on 22 February 2024
Recommendation	A revised version of the Forward Plan is being trialed at the Board meeting on 7 March 2024 – for comments
Which strategic risks are relevant?	N/A
Strategic objective	To provide the Board with an overview of the relevant meetings and events during the remainder of 2024.
Core operations / Change activity	Core operations
Business Plan item	Private Office – facilitating Board, Committee, and Senior Management functions, providing good governance support and compliance with Government requirements
Committee oversight?	Board only
Finance and resource implications	N/A
Timescales	Board meeting on 7 March
Communication(s) (internal/external stakeholders)	TBC
Identified legislative implications	N/A

Activity	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Board	7 March meeting	End of year reviews with the Chair – dates TBC	End of year reviews with the Chair – dates TBC	28 June meeting Meeting of Board in public (currently scheduled for 27 June) to be moved to 19 Sept 2024.			19 September meeting (public session)			5 Dec
Remuneration Committee			3 May				6 September			
Audit and Risk Assurance Committee				12 June				17 October		
HTA events / Board events / interaction with other ALBs							Joint Board Development Day with the Health Service Safety			

