

# Human Tissue Authority Board Meeting

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**Date:** 7 December 2023

**Time:**

10.00 – 12.30 Main meeting

13.30 – 15.30 Afternoon Board Session (HTA Board Members and staff only)

**Venue:** Virtual meeting via MS Teams

**Meeting Number:** 106

**Protective Marking:** OFFICIAL

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## Agenda

### Meeting administration

1. Welcome and apologies.
2. Declarations of interest.

### Regular reporting

3. Chair's Report (Oral).
4. Update from DHSC Sponsor Team (Oral).
5. Chief Executive's Report (HTA 28/23)
6. HTA Performance Report (including Performance and Risk annexes) (HTA 29/23).

## Items for decision

7. Fees Review – Tom Skrinar (HTA 30/23).  
**Strategic Objective:** #3 People and capability  
**Core operations / Change activity:** Core operations  
**Business Plan item:** Finance – stable financial operations (where applicable through shared services to achieve value for money) with balanced budgets and unqualified accounts

## Item for discussion

8. Assessing Our Impact (HTA 31/23). – Louise Dineley  
**Strategic Objective:** #1 Strategic direction  
**Core operations / Change activity:** Change activity  
**Business Plan item:** Undertake a comprehensive and objective assessment of our impact to understand both our effect on the regulated sectors and how we can deliver increased positive outcomes in the future

## Reports from Committees

9. Audit and Risk Assurance Committee update (HTA 32/23).

## Items for information only

10. Minutes of the meeting on 21 September 2023 (HTA 33/23).
11. Matters arising from 21 September 2023 (HTA 34/23).

## Any other business

12. Any other business (Oral).

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