

Please return by email to:  
[transplants@hta.gov.uk](mailto:transplants@hta.gov.uk)



## Accredited Assessor Application Form

Your details			
Title		Forename	Surname
Position			
Place of employment			
Work address			
Telephone		Email	
Home address			
Telephone		Email	
Preferred contact address	Work	Home	

Commented [JC1]: Select button.

Do you have any links, personal or professional, that you consider may prevent you being independent of the bone marrow and PBSC donation programme at your hospital/Trust?

Bone Marrow Transplant Unit			
Please give details of the transplant unit who has asked you to take on this role.			
Transplant unit			
Name of contact at unit			
Telephone		Email	

On very rare occasions, it may be necessary to travel to other transplant units to undertake assessments. Please tick the box if you would be able to do this

<b>Disclosure and Barring Service (DBS) or Protecting Vulnerable Groups (PVG) check</b> Do you have a DBS or PVG certificate? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please provide details below:			
Certificate number			
Type of check (DBS check only basic/enhanced)			
Date of issue		Issuing body	

<b>Referee</b> Please give details of a referee who can support your application. Your referee should be your head of department or manager. If they have been your head of department/manager for less than one year, please provide details of your previous manager as well.			
Name of referee			
Address			
Telephone		Email	

Please answer the following questions. Provide as much detail as possible.

1. Please outline how you first heard about the role, and the reasons you wish to become an Accredited Assessor (AA) on behalf of the HTA.

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2. The number of assessments an AA undertakes in a year can vary. Please provide confirmation that you have sufficient time available to undertake an assessment interview and to complete an online report. Some cases are more complex and the

HTA may require further clarification. AAs should be contactable for the 5 days following the submission of a report.

3. Occasionally, potential donors, those consenting on behalf of the donor and recipients can get nervous or anxious before an assessment and are reluctant to talk to an AA in any detail. Please give an example of a situation you have been in where you have experienced similar difficulties and explain how you overcame these.

4. As part of their role, AAs will conduct interviews with potential donors and recipients who are very young, and sometimes pre-verbal, on a frequent basis. Please give an example of a situation where you have experienced working and communicating with children and explain how you made sure the conversation was appropriate.

Date submitted [dd/mm/yyyy]

Comments – HTA staff only